



MINISTRY OF EDUCATION
FEDERAL UNIVERSITY OF BAHIA
COLLECTIVE HEALTH INSTITUTE
GRADUATE PROGRAM IN COLLECTIVE HEALTH



NOTICE 03/2024 - CALL FOR APPLICATIONS FOR FOREIGN CANDIDATES
MASTERS AND PHD 2025

1. PREAMBLE

The Coordination of the Postgraduate Program in Collective Health (PPGSC), of the Institute of Collective Health, Federal University of Bahia (ISC/UFBA), makes public, for the knowledge of interested parties, the opening of applications for the selection of foreign candidates not residing in Brazil to the Master and PhD Program in Collective Health PPGSC, for entry into the 2025 academic year.

Applicants should keep in mind that the entire selection process will be done remotely, through electronic sites, e-mail, platforms and other digital media indicated in this call and specific communications. Candidates must consider these guidelines and ensure access to the resources to enable their participation.

REGISTRATION PERIOD: **02/09 a 02/10/2024**, only through the PPGSC page at SIGAA:
https://sigaa.ufba.br/sigaa/public/processo_seletivo/lista.jsf?nivel=S&aba=p-stricto

2. SELECTION COMMITTEE

The selection process will be conducted by a Selection Committee, composed of three professors from UFBA accredited by PPGSC, appointed by the Collegiate of PPGSC of the Institute of Collective Health (ISC), UFBA. The Selection Committee will have its composition published on the public page of the program at SIGAA. Spouses, partners, or relatives in a straight or collateral line, by consanguinity or affinity, cannot participate in this Committee, up to the third degree of any person registered as a candidate.

If the candidate identifies any of the conditions mentioned above, he or she will have 24 (twenty-four) hours, after the registration is approved, to request the impediment of the member of the Committee, duly substantiated and in a document signed and sent to the e-mail ppgsc.selecao@ufba.br

In case the Collegiate of PPGSC gives effect to the request for impediment, the member of the Selection Committee will be replaced. The Selection Committee will be considered as definitive when the request for impediment is unsuccessful or when, after the indicated period, there has been no dispute against its composition.

3. BASIC REQUIREMENTS

According to the provisions in Resolution Consepe/UFBA 02/2003 and Resolution CAE/UFBA 04/2022, regarding the offer of places in graduate *stricto sensu* courses at the Universidade Federal da Bahia (Federal University of Bahia, UFBA) to foreign students, the candidates must meet the following requirements:

- a) Citizenship in a country with which Brazil has an agreement of cultural, scientific or technological cooperation;
- b) No permanent residence in Brazil;
- c) Comply with all health requirements established by the Brazilian Ministry of Foreign Affairs and up to date vaccination schedule card of your country.
- d) Undergraduate degree;
- e) Demonstrate, during the first year of the course, proficiency in Portuguese with a Certificate of Proficiency in Portuguese for Foreigners (CELPEBras).

4. REGIME AND DURATION OF THE COURSES

Master and PhD in Collective Health courses will be offered in face-to-face format and will have a standard duration of 24 (twenty-four) months for the Master and 48 (forty-eight) months for the PhD, counted from the beginning of the first academic semester of the course.

5. MAIN RESEARCH AREAS IN THE POSTGRADUATE PROGRAMME

- Epidemiology
- Health Planning and Management
- Social Sciences in Health

6. NUMBER OF VACANCIES

There are 3 (three) vacancies for Master and 3 (three) for PhD to foreign candidates not residing in Brazil. In addition to the total number of vacancies on offer, 01 (one) supernumerary vacancy will be offered for the master's degree and 01 (one) supernumerary vacancy for the PhD, for immigrants or refugees in vulnerable situations, in accordance with CAE resolution 08/2023. All vacancies do not need to be filled. The candidates who meet all the requirements, depending on

the final points-based classification in the selection process and subject to the availability of supervisors, will be offered a place.

7. APPLICATION GUIDELINES FOR THE SELECTION PROCESS

To apply, the applicant must fill out the online application form and send, on the moment of registration in SIGAA, the following documents:

- Passport (identification pages)
- *Curriculum vitae*, including any qualifications obtained by the candidate, scientific production, previous teaching experience, previous experience in the health area, etc.
- Proposal for the dissertation/thesis focusing on one of the research areas at the ISC/UFBA (Institute of Collective Health at the Federal University of Bahia) and following the recommended structure found in item 7 below.
- Proof of proficiency in English; if it is not your mother tongue, by the presentation of a certificate (TOEFL, CPE, TELP, IELTS, TOEIC, TEAP or another institution recognized by the diplomatic representative body of Brazil in the applicant's home country). Note: the certificates, for the purpose of this selection, are valid for 2 (two) years and candidates who have a final score equivalent to 60% or more of the total income will be considered approved.
- Document proving that you are an immigrant or refugee in a situation of vulnerability, for those who have opted for the supernumerary reservation.

The application will be evaluated and validated by the PPGSC Committee provided that the basic requirements in item 3 have been met and all the supporting documents mentioned above have been sent by the deadline specified in the Timetable.

8. SELECTION PROCESS

The selection process for foreign candidates applying for the Masters and PhD in Collective Health will be carried out respectively by the Master and PhD Selection Committees.

The candidate whose application was approved will take part in the selection process, which will include an evaluation of the dissertation or thesis proposal, analysis of the Curriculum Vitae and interview. The availability of supervision for his or her research theme will also be taken into consideration.

The proposal that can be presented in Portuguese, Spanish or English should have a maximum of 15 (fifteen) pages, using Times New Roman font 12, and line spacing of 1.5. It should address a

theme related to one of the research areas at the Institute of Collective Health and should include the following sections:

- a) Introduction (description of research question and of relevance for collective health, taking into consideration the state of the art in that field of knowledge)
- b) Objectives of the investigation
- c) Theoretical references: summary of main concepts of relevant notions and terms
- d) Methodology (approach, strategies for data production, target population, viability analysis and potential impact)
- e) Timetable
- f) References.

The dissertation or thesis project will be evaluated by the Selection Committee and will be given a classification ranging from zero to ten, according to the following criteria: coherence, relevance, originality, how updated the literature review is, how adequate the theoretical and methodological approaches are regarding the research question, viability, adequacy regarding the lines of research at the Institute of Collective Health, and attention to ethical issues concerning the research.

The curriculum vitae will be evaluated and ranked, in a scale ranging from zero to ten, according to the following criteria: educational background, professional and academic experience with an emphasis on collective health, participation in research projects, insertion in research groups, publications (scientific articles, book, book chapters, conference abstracts). The candidate may be requested to give proof of information included in the curriculum vitae.

The interview will be led by the Selection Committees, according to the period specified in the timetable, and must be related to the theme and content of the proposal for the dissertation/thesis, the curriculum vitae and professional projects of the candidates. The interview will be evaluated and ranked on a scale ranging from zero to ten. The interview will be via the internet on a date specified in the timetable. Candidates will be eliminated from the selection process if they do not attend the interview at the specified place and time.

9. ACCEPTANCE OF CANDIDATES

The Selection Committee will rate the specific items and then will give an average point score to rank the applicant. The applicant with an average of 7.0 (seven) or above will be selected. The final approval of candidates will be done based on the final point score and depending on the availability of supervisors in the research area of the applicant.

10. RESULTS

The list with names of the foreign candidates approved in the selection process for the Master and PhD in Collective Health will be published on the institution's website (www.isc.ufba.br) and on the program page at SIGAA, according to the timetable for the selective process for foreign candidates. The candidates will also receive mail from the institution, informing that the results are available on the website.

11. ENROLMENT OF APPROVED CANDIDATES

The enrollment will be made by sending, by e-mail, the following documents: passport with valid temporary student visa; RNE/ RNM/ Federal Police Registration Process (identity card issued by the Federal Police); CPF; undergraduate degree certificate (front and back); a transcript of the undergraduate; receipt of the enrolment fee, via bank slip of the UFBA model.

Note: when from a foreign country, the undergraduate degree certificate and transcripts or equivalent must be accompanied by an official translation. For countries that are not signatories to the Hague Convention, the documents must be authenticated by the Brazilian consular authority in the country where the document was issued or apostilled by the consular authority of the country issuing the document. (Edited by Resolution nº 03/2017)

Inconsistencies or absence of documents listed at the time of application may make enrollment impossible, within the term established by UFBA.

12. SCHOLARSHIPS

The PPGSC (Post-Graduation Program in Collective Health) has a limited number of scholarships that will be allocated according to the existing norms and criteria by each funding body (CAPES, CNPQ, FAPESB) and by the *Comissão de Bolsas do Colegiado do Programa* (Scholarship Commission of the Program Collegiate), following a specific selection process which will be announced in due course.

13. TIMETABLE

ITEM	DATE/PERIOD	TIME	OBSERVATIONS
Announcement of the selection process and Examining Board.	12/08/2024	-	www.isc.ufba.br e https://sigaa.ufba.br/sigaa/public/processo_seletivo/lista.jsf?nivel=S&aba=p-stricto

Application period	02/09/2024 a 02/10/2024	Till 11:59 P.M. of the day 02/10/2024	https://sigaa.ufba.br/sigaa/public/processo_seletivo/lista.jsf?nivel=S&aba=p-stricto
Approval of applications	07/10/2024	-	Graduate Collegiate Meeting
Announcement of approved applications	07/10/2024	Till 11:59 P.M.	www.isc.ufba.br e https://sigaa.ufba.br/sigaa/public/processo_seletivo/lista.jsf?nivel=S&aba=p-stricto
Period to request an appeal against applications decision.	08/10/2024	Till 11:59 P.M	Via email: ppgsc.selecao@ufba.br
Period to raise objection to members of Examining Board	08/10/2024	Till 11:59 P.M	https://sigaa.ufba.br/sigaa/public/processo_seletivo/login.jsf
Announcement of approved applications after objections	10/10/2024	Till 11:59 P.M	www.isc.ufba.br e https://sigaa.ufba.br/sigaa/public/processo_seletivo/lista.jsf?nivel=S&aba=p-stricto
Analysis of dissertation or thesis proposals and of CVs by Selection Committee	30/10/2024 a 10/11/2024	-	-
Announcement of candidates invited for interviews (date and time to be arranged)	07/11/2024	Till 11:59 P.M	www.isc.ufba.br e https://sigaa.ufba.br/sigaa/public/processo_seletivo/lista.jsf?nivel=S&aba=p-stricto
Interview via the internet	11/11/2024 a 14/11/2024	8:00 A.M. to 06:00 P.M	Through the app ZOOM
Approval of selection process results by the PPGSC collegiate body	18/11/2024	-	Graduate Collegiate Meeting
Announcement of selection process results	18/11/2024	Till 11:59 P.M	www.isc.ufba.br e https://sigaa.ufba.br/sigaa/public/processo_seletivo/lista.jsf?nivel=S&aba=p-stricto
Period to request an appeal against selection process decision	19/11/2024	Till 11:59 P.M	https://sigaa.ufba.br/sigaa/public/processo_seletivo/login.jsf

Announcement of objections and selection process final results	22/11/2024	Till 11:59 P.M	www.isc.ufba.br e https://sigaa.ufba.br/sigaa/public/processo_seletivo/login.jsf?nivel=S&aba=publico
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The candidate will be disqualified and automatically excluded from the selection process, if:

- a) do not present all the required documentation within the terms and conditions stipulated herein;
- b) use or attempt to use fraudulent or illegal resources in the selection process;
- c) be taken aback giving or receiving assistance from other people during the interview;
- d) fail with courtesy to any member of the team responsible for the selection process or candidates;
- e) move away from the camera and/or to take time off the virtual room during the interview;
- f) disturb, in any way, the working arrangements;
- g) after selection, identify - by electronic, statistical, visual, graphological means or any means in law admitted - that the candidate used illicit processes.

The results, as well as other important communications, will be published on the ISC website and on the program page in SIGAA.

The omitted cases will be resolved by the Selection Committee and by the Collegiate of Graduate Program in Collective Health.

When the candidate applies for the selective process, he or she accepts the selection norms here presented as well as the Statute in the Post-Graduation Program in Collective Health at the Institute of Collective Health (ISC-UFBA).

14. ADDITIONAL INFORMATION

E-mail: ppgsc.selecao@ufba.br or visit the following website: <http://www.isc.ufba.br>

Website of the PPGSC in SIGAA:

https://sigaa.ufba.br/sigaa/public/programa/processo_seletivo.jsf?lc=pt_BR&id=1107

Portal do candidato: https://sigaa.ufba.br/sigaa/public/processo_seletivo/login.jsf

Salvador, August 12th, 2024.

Coordination of Graduate Program in Collective Health /ISC/UFBA

APPENDIX - RESEARCH AREAS OF THE PPGSC/ISC/UFBA (GRADUATE PROGRAM
IN COLLECTIVE HEALTH/INSTITUTE OF COLLECTIVE HEALTH/FEDERAL
UNIVERSITY OF BAHIA)

- Health Situation Analysis
- Primary health care
- System Assessment, programs and health services
- Communities, families, life and health modes
- Comparative analysis of health systems
- Early childhood development and mental health in the course of life
- Environmental and social determinants of health
- Economics, technology and innovation in health
- Education and health communication
- Epidemiology of non-communicable, infectious and parasitic chronic diseases
- Epidemiology and evaluation of impact on people's health
- Epidemiology in mental health services
- Hospital management models
- Studies on indigenous peoples
- Race, race and health
- Gender and health
- Information on health management processes
- Therapeutic itineraries, chronicity and comprehensive health care
- Macro and micro determinants of infectious diseases and nutritional deficiencies
- Care models and health monitoring
- Planning, management and evaluation in health
- Policies, institutions and health practices
- Public policies, social participation and health
- Socio-cultural and health processes / illness care
- Environmental health
- Mental health
- Occupational health
- Sociology of chronic diseases and other long-term conditions
- Labor, management and health education
- Health surveillance
- Urban violence and health
- Vulnerabilities and HIV | AIDS